

**CLAREWOOD HOUSE**  
**OFFICE OF THE EXECUTIVE DIRECTOR**

March 19, 2020

Dear Residents/Family Members,

We are informing you that we have several ways to keep you up to date.

1. We have created a dedicated phone number with a daily recorded update. You can also leave a message, if you have a question. In-House **Ext # 287** or dial direct **713-778-8287**.
  2. e-mail address for questions: [covid-19@clarewoodhouse.com](mailto:covid-19@clarewoodhouse.com)
  3. For updated information, go to [www.clarewoodhouse.com](http://www.clarewoodhouse.com)
- We have NO known infections of COVID-19 in our Community!
  - We are asking residents; please not to loiter in our Front Lobby. Only residents who are waiting for a ride should be in the lobby.
  - The Hair Salon is now closed until further notice.
  - Chaplain Will is preparing a Sunday message: 11am on in-house channel 2.
  - Residents who need assistance communication with Family via Skype or Facetime help is available. Call Extension: #203, or 216
  - Practice social distancing of 6 feet. Wash your Hands often.
  - Residents, please let us know if you have any signs or symptoms of illness. Call the Front Desk. If ill, stay in your apartment.
  - If you want to leave to go stay with family or friends, now is the time to leave! If you wait for a notice that someone in the building is ill, it could possibly be too late. Please inform the Management or the Front Desk if you are leaving; you will not be permitted back if you are ill.
  - Independent Living Residents, please make a plan if you get ill. Clarewood Does NOT provide medical care in I/L. Our Extended Care Center has limited supplies and availability and will not be an option for most.
  - Thank you to our Food Service Department who are working so hard serving room trays in all areas: I/L, Asst. Living and ECC!
  - Pray for our Nursing & Housekeeping Staff, as they are on the Front Line!

Patrick Pheifer. MS. LNFA  
Executive Director